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June 25, 2018

**VIA ELECTRONIC SUBMISSION**

Attorney General Brian Frosh  
Office of the Attorney General  
Consumer Protection Division  
200 St. Paul Place  
Baltimore, MD 21202  
E-Mail: [consumer@oag.state.md.us](mailto:consumer@oag.state.md.us)

Re: Notification of Data Security Incident

Dear Attorney General Frosh:

We represent Boutwell Fay LLP in connection with a recent data security incident which is described in greater detail below. Boutwell Fay LLP takes the privacy and security of all information in its control very seriously and is taking steps to prevent a similar data security incident from occurring in the future.

**1. Nature of the security incident.**

On May 22, 2018, Boutwell Fay LLP learned of a data security incident that may have affected personal information belonging to some of its clients. Specifically, Boutwell Fay LLP learned that an unauthorized individual may have gained access to an employee's email account and that some of the emails and attachments within that account may have contained personal information. As soon as Boutwell Fay LLP discovered the incident, Boutwell Fay LLP personnel took immediate steps to secure the affected email account. Boutwell Fay LLP also launched an investigation and retained a leading forensics firm to determine what happened and whether personal information was accessed or acquired without authorization. The impacted information may have included names, addresses, Social Security numbers, and financial account / payment card numbers.

**2. Number of Maryland residents affected.**

Boutwell Fay LLP notified one (1) Maryland resident of this data security incident. Notification letters were mailed on June 22, 2018. A sample copy of the notification letter provided to all potentially impacted individuals is included with this letter.

**3. Steps taken relating to the incident.**

Boutwell Fay LLP has taken affirmative steps to prevent a similar situation from arising in the future and to protect the privacy and security of all sensitive information in its possession. These steps

have included working with a leading forensics firm to determine what happened and whether personal information was accessed or acquired without authorization. Boutwell Fay LLP has also made arrangements to provide potentially impacted individuals with twelve (12) months of identity theft protection services through ID Experts.

**4. Contact information.**

Boutwell Fay LLP is committed to protecting all sensitive information in its control. If you have any questions or need additional information, please do not hesitate to contact me directly at (720) 292-2052 or at [Alyssa.Watzman@LewisBrisbois.com](mailto:Alyssa.Watzman@LewisBrisbois.com).

Sincerely,

/s/ Alyssa R. Watzman

Alyssa R. Watzman of  
LEWIS BRISBOIS BISGAARD & SMITH LLP

Enclosure